



Getting on board ?



women contributing to Australia's leadership and communities

AppointWomen registration form



Thank you for taking the first step towards registering with *AppointWomen*. *AppointWomen*, run by the Commonwealth Office of the Status of Women (OSW) in the Department of the Prime Minister and Cabinet, is a system that matches women on the *AppointWomen* register to board positions then forwards their details to Ministers for consideration.

Take the time and complete this form today, to make a difference tomorrow.

- 1 Complete all sections and sign this registration form;
- 2 Attach a typed curriculum vitae; and
- 3 Mail both documents to:

AppointWomen
 Leadership and Development Section
 Office of the Status of Women
 Department of the Prime Minister
 and Cabinet
 3-5 National Circuit
 BARTON ACT 2600

1 Personal Details

Title _____

Surname _____

Given Names _____

Postal Address _____

Suburb _____

State _____ Postcode _____

Email Address _____

Telephone Home _____

Telephone Mobile _____

Facsimile Home _____

Date of Birth _____

Awards/ Honours which you have received _____

Are you an Australian citizen?
 Yes _____ No _____

Have you previously registered with *AppointWomen*?
 Yes _____ No _____

Languages spoken _____

Ethnicity _____

The Commonwealth Government is committed to increasing the diversity of decision makers on boards, to assist in this process please indicate if you are a member of any of the following groups.

Indigenous Australian
 Yes _____ No _____

Non-English speaking background
 Yes _____ No _____

Person with a disability
 Yes _____ No _____

2 Employment Details

Please provide the following information on your current position.

If not currently employed please proceed to question 3.

Position Title _____

Brief description of duties _____

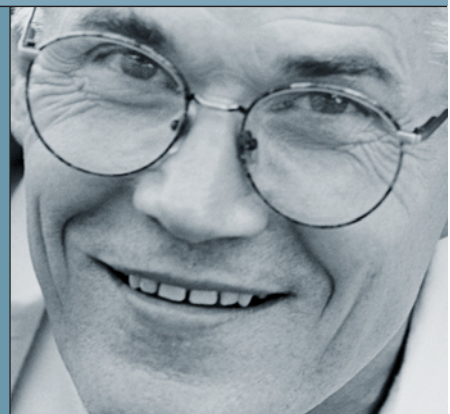
Employer Name _____

Address _____

Suburb _____

State _____ Postcode _____

board ?



Direct Telephone Number

Facsimile Number

Date of Commencement

Size of Organisation

Type of Organisation

please circle one of the below

Public Listed Government Entity

Private Company Public Unlisted

Not for Profit Other: _____

Would you prefer us to contact you using either your "Personal" or "Employment" contact details *please tick one*

Personal Employment

3 Current Board Experience

If you are not currently sitting on a board/ body please proceed to question 4.

Board One

Name of board/ body

Your Role

Role of the board/ body

Time commitment to the Board/ Committee (hours/days per month).

Type of Board

please circle one of the below

Public Listed Government Entity

Private Company Public Unlisted

Not for Profit Other: _____

Board Two

Name of board/ body

Your Role

Role of the board/ body

Time commitment to the board/ body (hours/days per month).

Type of Board

please circle one of the below

Public Listed Government Entity

Private Company Public Unlisted

Not for Profit Other: _____

If you are currently sitting on more than two boards please attach the details of these appointments to this registration form.

4 Previous Board Experience

Board One

Name of board/ body

Your Role

Role of the board/ body

Dates you served on the board/ body

Type of Board

please circle one of the below

Public Listed Government Entity

Private Company Public Unlisted

Not for Profit Other: _____

Board Two

Name of board/ body

Your Role

Role of the board/ body

Dates you served on the board/ body

Type of Board

please circle one of the below

Public Listed Government Entity

Private Company Public Unlisted

Not for Profit Other: _____

Previous Board Experience cont.

Board Three

Name of board/ body _____

Your Role _____

Role of the board/ body _____

Dates you served on the board/ body _____

Type of Board

please circle one of the below

Public Listed Government Entity
 Private Company Public Unlisted
 Not for Profit Other: _____

5 Occupational Categories/ Industry Experience

Please select only areas where you have made a significant contribution and have a working knowledge of the industry

<input type="checkbox"/> Agriculture, Fisheries, Forestry	<input type="checkbox"/> Ethnic Affairs	<input type="checkbox"/> Science
<input type="checkbox"/> Architecture/ Town Planning	<input type="checkbox"/> Government/ Politics	<input type="checkbox"/> Small Business
<input type="checkbox"/> Arts	<input type="checkbox"/> Indigenous Affairs	<input type="checkbox"/> Sports and Recreation
<input type="checkbox"/> Building/ Construction	<input type="checkbox"/> Industrial Relations	<input type="checkbox"/> Racing
<input type="checkbox"/> Business/ Commerce/ Finance	<input type="checkbox"/> Information Technology/Telecommunications	<input type="checkbox"/> Retail
<input type="checkbox"/> Children/ Young People	<input type="checkbox"/> Law	<input type="checkbox"/> Tourism/ Hospitality
<input type="checkbox"/> Communications/ Media	<input type="checkbox"/> Libraries	<input type="checkbox"/> Trade
<input type="checkbox"/> Community Service/ Welfare	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Transport
<input type="checkbox"/> Consumer Advocacy	<input type="checkbox"/> Management/ Consultancy	<input type="checkbox"/> Veterinary
<input type="checkbox"/> Education	<input type="checkbox"/> Marketing/ Sales	<input type="checkbox"/> Voluntary work of any kind <i>(please specify)</i>
<input type="checkbox"/> Emergency (Fire/ Ambulance/ SES)	<input type="checkbox"/> Medicine/ Health	_____
<input type="checkbox"/> Employment/ Training	<input type="checkbox"/> Mining	<input type="checkbox"/> Water Resources
<input type="checkbox"/> Energy	<input type="checkbox"/> Police/ Prisons/ Security	<input type="checkbox"/> Other _____
<input type="checkbox"/> Engineering/ Surveying	<input type="checkbox"/> Primary Industries	_____
<input type="checkbox"/> Environment/ Conservation	<input type="checkbox"/> Real Estate	

6 Mail Outs

On registration with *AppointWomen*, your contact details will also be added to OSW's mailing list to receive regular updates on OSW events and activities. Please tick this box if you do not want to be included on this mailing list.

7 Curriculum Vitae

Please ensure that you attach a copy of your curriculum vitae.

8 Privacy Statement

Please note the following statement and sign where indicated at the bottom.

I certify that the information contained on this form and in my curriculum vitae is true and correct.

I understand that the lodgement of this form does not guarantee my appointment to a Commonwealth Government board or body.

I authorise the reproduction of my curriculum vitae and the release of such reproductions or the information

contained therein, to Government agencies seeking appointments to Government boards or bodies.

Should you be considered for a Commonwealth Government board or body you may be required to provide the names and details of two suitable referees.

I understand that failure to respond to a request (approximately annually) for updated personal details and curriculum vitae will result in my registration with *AppointWomen* lapsing.

Signature _____

Date _____

OFFICE USE ONLY

Interviewer _____

Organisation _____

Date Processed _____

Date Received _____

Processing Officer _____

ORIGINAL / DUPLICATE